

Laupahoehoe Community Public Charter School
Job Description
GOVERNING BOARD MEMBER

Acting in accordance with the LCPCS mission, Governing Board decisions, and in compliance with applicable rules and regulations regarding operation of charter schools, Board Members shall abide by "**L-C-P-C-S.**"

1. Listen with Aloha and lead with values:

- a) Bring a diversity of perspective and a level of objectivity that accurately represent the interests of students and the surrounding community;
- b) Use a facilitative approach to organizational issues;
- c) Seek public and stakeholder input to inform decision-making;
- d) Follow Aloha Etiquette.

2. Commit to Policy Governance:

- a) Demonstrate an understanding of best practices in policy governance;
- b) Support the legitimacy and authority of final Board decisions without regard to personal opinions, interests, loyalties to staff, or other organizations;
- c) Recognize the lack of authority vested in individual Board members in regard to interactions with the School Director, staff, public, press, or other entities except when explicitly authorized the Board;
- d) Refrain from expressing individual judgments regarding the performance of employees or the School Director except during Board deliberations;
- e) Respect confidentiality regarding staff and sensitive Board issues;
- f) Commit to ethical, businesslike, and lawful conduct as well as appropriate decorum when acting as a Board member;
- g) Avoid conflict of interest with respect to fiduciary responsibility as a member of the Board.

3. Promote Organizational Effectiveness:

- a) Adopt an outcomes-based approach to evaluation of organizational effectiveness;
- b) Commit to data-based decision-making and continuous improvement;
- c) Be informed about LCPCS' mission, programs, and demographics;
- d) Ensure financial and academic viability of LCPCS;
- e) Adhere to and implement the school's Charter Contract, Bylaws, and Strategic Plan;
- f) Evaluate organizational and managerial effectiveness.
- g) Select, hire, support and evaluate the School Director.
- h) Develop a succession plan for the School Director.

4. Come Prepared to Participate:

- a) Prepare for meetings including reading all communications, documents, records, pertinent legislation and regulations relating to agendas prior to each meeting;
- b) Ask questions and be willing to share your thoughts and expertise.
- c) Recruit new Board members, according to Board and Bylaws guidelines.

5. Show Up!

- a. Regularly attend all Board meetings;
- b. Attend Board and school events and activities whenever possible;
- c. Serve on at least one Committee of the Board;
- d. Participate in Board orientation and ongoing training.