Laupahoehoe Public Community Charter School Governing Board Meeting Minutes

Meeting Type: **Regular Board Mtg.**

Date: August 22, 2017 Time: 5:30pm Room: Band Room

GB APPROVED:

			09/26/17
1. Call to Order			
Meeting was called to order at		5:37 pm by Chair Pam Elders.	
a. Attendance/Quorum			
	<u>BOARD DII</u>	<u>RECTORS (9)</u>	PUBLIC / GUESTS (4)
Present:	7	Absent: 2	
Pam Elders - Chair		Don Bryan - Treasurer	Jerby Navalta
Bethany Morrison - Vice Cha	air	Rachel Real	Mahealani Yamashita
Romeo Garcia - School Direc	ctor		Niki Hubbard
Jill Doying - Secretary			Gerry Delgado
Juliet Higgins			
Kaulana Smith			
Tenille AhChoy			
b. Agenda Review (includ	les Aloha Etiquette)		
MOTIO	N	To ap	prove the agenda
MOTIO		made by Pam E.	seconded by Bethany M.
Ayes	4	Pam E., Bethany M., Jill D., Kaulana S., Ro	omeo G. (non-voting)
Opposed	-		
Abstain	-		
DECISIC	<u>DN</u>	APPROVED (quorum)	
c. Timekeeper Jill	D.		
2. Public Comments On Ag	genda Items	n/a	
[Public comments are limited to 3 minutes	, at the discretion of the Chair of		
	; at the discretion of the Chair, c	omment length may be extended]	
0	•		
[NOTE: Any GB Director may request rem	oval of an item from the CA for a		nced on the regular meeting agenda at the discretion of the Chair. Board
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[NOTE: Any GB Director may request rem members may ask questions to clarify or co	oval of an item from the CA for a mment on CA items.]	ny reason. Removed items may be considered immediately or plo	
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4. Correspondence

[NOTE: Correspondence which requires a Board response]

a. "There IS a there, there." in Laupahoehoe! Go Seasiders

http://www.hawaiitribune-herald.com/news/local-news/laupahoehoe-school-cultivating-college-prep-culture

b. Organizational Performance Framework Annual Review (from Sylvia Silva)

The Organizational Performance section will be reviewing school information and school websites from today, August 22, through Friday, August 25, to prepare the Organizational Performance Framework school reports from the 2016-2017 school year. These reports will be provided in the Commission's Annual Report to the Board of Education.

5. GB Annual Review Schedule

see document: GB Annual Review Schedule GB will review schedule each meeting to serve as a heads up for upcoming agendas or tasks.

6. Reports	
a. Director	- Report from Romeo. <u>see document: Director's Report 8/22/17</u>
	- introduced new member of the LCPCS Faculty - Mahealani Yamashita - Director of Curriculum, Instruction and
	Assessment / Vice Principal / Vice Director.
b. Staff	n/a
c. Faculty	- Report from Kaulana. <u>see document: Faculty Report 8/22/17</u>
d. Hui Makua	- Report from Romeo. Combination of Hui Makua nd Movie night was a success (movie: Moana) last Aug. 14, 2017 at the
	LCPCS Cafeteria. Hui Makua topics: a)"Eliminating the use Round Up". Working more and more towards becoming a
	non-spraying campus. b) consider focusing on fund development vs. board's development committee. List of
	fundraising priorities.

7. Old Business

a) Director's Plan to address SMART Objectives - 6 mo. performance assessment

MOTION		To defer item 7a	
		made by Bethany M.	seconded by Pam E.
DISCUS	SION	Personnel Committee has recommended four SMA Board Meeting). Still waiting for information from	-
Ayes	6	Pam E., Bethany M., Jill D., Kaulana S., Tenille A., J	uliet H., Romeo G. (non-voting)
Opposed	-		
Abstain	-		
DECIS	ION	DEFERRED	
b) Board Secretary	nominations and ele	ction	
MOTI	ON	To appoint Jill Doying as the Board Secretary	
<u>141011</u>		made by Pam E.	seconded by Bethany M.
DISCUS	SION	see document: BP: Nominate Jill Doying Bd SECTY	<u> </u>
Ayes	6	Pam E., Bethany M., Jill D., Kaulana S., Tenille A., J	uliet H., Romeo G. (non-voting)
Opposed	-		
Abstain	-		
DECIS	ION	APPROVED	
c) Review use of Cor	isent Agenda		
MOTION		To approve the use of Consent Agenda	
		made by Bethany M.	seconded by Jill D.
DISCUSSION		see document: BP: Continue use of Consent Agence	<u>la</u>
		Since the 3month marker was reached: "Does the Board want to continue using the Consent	
		Agenda"? Note: Send out reminders to the GB of th	
Ayes	6	Pam E., Bethany M., Jill D., Kaulana S., Tenille A., J	uliet H., Romeo G. (non-voting)
Opposed	-		
Abstain	-		

DECIS		APPROVED	
d) Committee Assig	nment - Developmen		
MOTION		To appoint Jill Doying as a member of the LCPCS I	-
		made by Bethany M.	seconded by Kaulana S.
DISCUS	<u>SSION</u>	see document: BP: Appoint Jill Doying to DEV Con	<u>nm</u>
Ayes	6	Pam E., Bethany M., Jill D., Kaulana S., Tenille A., J	uliet H., Romeo G. (non-voting)
Opposed	-		
Abstain	-		
DECIS	SION	APPROVED	
e) Board Member R	lecruitment updates		
<u>INFORMATION</u>	/DISCUSSION	Updates from: Juliet- Approached several people - Sent out the recruitment letter to their mailing list (Laupahoehoe and Papaaloa) and on the bulletin be No response/reply. Jerby- no application submitted continue the recruiting process for a new Board m the end of the month (August). Jill will post the lett Facebook account, flyers, announcements during l	t. Pam- Posted at both post offices oard for LCPCS at Papaaloa Store. Kaulana- d to the Board through email. The Board will tember since Tenille AhChoy's term ends at ter of recruitment or an invite to the LCPCS home games, LinkedIn post by Tenille,
f) Notice of Contrac	t Compliance	postcards to be distributed by Pam. Newsletter by	Romeo, Open House announcement.
MOT	-	School Director shall notify GB on an annual basis, with all requirements of Contract between LCPCS Commission with exceptions as noted in Discussion made by Bethany M.	and State Public Charter School
DIAGU		see document1: BP: Certification by SD of complia	<u>nce with Charter Contract</u>
DISCUS	<u>8810N</u>	see document2: EXHIBIT B-Assurance of Complia	nce Statement
		To refer to Governance Committee for further revi	ew.
REVISED	MOTION	made by Bethany M.	seconded by Juliet H.
Ayes	6	Pam E., Bethany M., Jill D., Kaulana S., Tenille A., J	uliet H., Romeo G. (non-voting)
Opposed	-		
Abstain	-		
DECIS	SION	DEFERRED	
8. New Business			
a) MAP Testing Res	sults		
INFORMATION	/DISCUSSION	Official schoolwide date is not available from the DOE yet (according to Mr. Garcia's report).	
DECIS	NON	Discussion deferred to September meeting. DEFERRED	
b) Policy Review	SION	DEFERRED	
DISCUSSIO	<u>N/ACTION</u>	All GB Directors are required to sign a "Conflict of <u>see document: Conflict of Interest Policy</u> Review the following policies. Each Committee sho Committees assigned policies to review: Personnel	ould review its "Committee Description." 1 - Classified & Certificated Personnel Policies;
		Governance - Conflict Resolution; Finance - Procurem S6.17 in the Commission Contract.	eent, Accounting Policies and Procedures and the
c) Budget Amendmo	ent	The summer she buildest the last	
MOT	ION	To approve the Budget Amendment	1 1 7 11 4
		made by Bethany M.	seconded by Tenille A.
DISCUS	SSION	see document1: 2017-18FY Budget-Amendment V8.7.17 - Public	
		see document2: 2017-18 Budget Modification Prop	<u>osai BD PRESENTATION</u>
Ayes	6		

Opposed	-	
Abstain	-	
DECISION		APPROVED
9. Executive Session (ES)		
		tes a mechanism for Board independence and oversight, and (3)enhances relationships among Board members and with the invited by the Chair may be present. At the option of the Chair, the School Director or other Board members may be excused.
a. Board Self-Assessment: plu	1s/delta	
10. Announcements		
a) Upcoming Meetings		
i. Agenda Setting - Septemb	oer 12, 2017 at 5:3	opm
ii. Finance Committee - Sep	tember 12, 2017	after Agenda Setting meeting
iii. Regular Board Meeting -	- September 26, 2	2017 at 5:30pm
iv. Due Dates for Commissi	on - September :	1, 2017
v. Governance Committee -	August 28, 2017	at 5:30pm
b) School Events		
<u>Please refer to the calendar at www</u>	<u>w.lcpcs.org</u>	
i. LCPCS Open House - Aug	just 29, 2017	
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11. Adjournment

Meeting was adjourned at 8:20pm by Pam E., seconded by Bethany M.

To Emphasize Hands-on Learning and Academic Success Where Every Student is Known, Valued, and Loved