



Laupāhoehoe Community Public Charter School

Building a Great Community School that Lives Aloha
Where Every Student is Known, Valued and Loved

Personnel Committee

General Purpose

The Personnel Committee is commissioned by and responsible to the Governing Board to assume the responsibility for advising it on matters pertaining to personnel administration and staffing. This responsibility shall, in no way, interfere with the authority of the charter school administrator to hire, supervise and, in accordance with the personnel policies, terminate, the remaining staff of the charter school. The Governing Board hires the School Director.

Appointments and Composition

- Appointments of the chair and members of the Personnel Committee shall be made annually by the Chair of the Governing Board with the advice and consent of the full Board in accordance with the By-Laws.
- The chair of this committee shall be a member of the Governing Board.
- Members of this committee shall be members of the Governing Board, subject to the conditions stated in the By-Laws.

Responsibilities

- Provide overall policy guidance for personnel matters in the school.
- Submit, for final approval, recommendations on personnel policy matters to the Governing Board.
- Provide policy recommendations to the Governing Board in the areas of training, employee benefits, employee relations, legal issues relating to employees, recruitment, interviewing, selection procedures, and the like.
- Annually review the performance of the School Director according to the procedures outlined by the Governing Board (The School Director, in turn, is responsible for the annual performance review of other staff).
- Annually submit objectives as part of the planning and budgeting process.
- Annually evaluate its work as a committee and the objectives it has committed itself to and report on same to the Governing Board.
- Report to the Governing Board at regular meetings of the Board in a manner determined by the Board.