

**Laupahoehoe Community Public Charter School**  
**Job Description**  
**GOVERNING BOARD MEMBER**

Acting in accordance with the LCPCS mission, Governing Board decisions, and in compliance with applicable rules and regulations regarding operation of charter schools, Board Members shall abide by "**L-C-P-C-S**".

1. **Listen with Aloha and lead with values:**

- a) Bring a diversity of perspective and a level of objectivity that accurately represent the interests of students and the surrounding community;
- b) Use a facilitative approach to organizational issues;
- c) Seek public and stakeholder input to inform decision-making;
- d) Follow Aloha Etiquette.

2. **Commit to Policy Governance:**

- a) Demonstrate an understanding of best practices in policy governance;
- b) Support the legitimacy and authority of final Board decisions without regard to personal opinions, interests, loyalties to staff, or other organizations;
- c) Recognize the lack of authority vested in individual Board members in regard to interactions with the School Director, staff, public, press, or other entities except when explicitly authorized the Board;
- d) Refrain from expressing individual judgments regarding the performance of employees or the School Director except during Board deliberations;
- e) Respect confidentiality regarding staff and sensitive Board issues;
- f) Commit to ethical, businesslike, and lawful conduct as well as appropriate decorum when acting as a Board member;
- g) Avoid conflict of interest with respect to fiduciary responsibility as a member of the Board.

3. **Promote Organizational Effectiveness:**

- a) Adopt an outcomes-based approach to evaluation of organizational effectiveness;
- b) Commit to data-based decision-making and continuous improvement;
- c) Be informed about LCPCS' mission, programs, and demographics;
- d) Ensure financial and academic viability of LCPCS;
- e) Adhere to and implement the school's Charter Contract, Bylaws, and Strategic Plan;
- f) Evaluate organizational and managerial effectiveness.
- g) Select, hire, support and evaluate the School Director.
- h) Develop a succession plan for the School Director.

4. **Come Prepared to Participate:**

- a) Prepare for meetings including reading all communications, documents, records, pertinent legislation and regulations relating to agendas prior to each meeting;
- b) Ask questions and be willing to share your thoughts and expertise.
- c) Recruit new Board members, according to Board and Bylaws guidelines.

5. **Show Up!**

- a. Regularly attend all Board meetings;
- b. Attend Board and school events and activities whenever possible;
- c. Serve on at least one Committee of the Board;
- d. Participate in Board orientation and ongoing training.