



Laupāhoehoe Community Public Charter School

Governing Board Meeting Agenda

2/24/15 5:30 pm LCPCS Band Room

- I. **Call to Order:** 5:38 pm
- II. **Attendance:** Bethany Morrison, Tracy Jardine, Jason Blair, Niki Hubbard, Rachel Real, Paki Nahale-a, Thomas Bearden, Mia Manzo, Juliet Higgins, George Martin.
Community/Staff: Gerry Delgado, Mike Okoye, Kahele Nahale-a, Paula Dickey
- III. **Approve Agenda:** Tracy Jardine motions to approve, Jason Blair seconds. Discussion: None. All members approve of agenda.
- IV. **Public Comments on Agenda items:** None
- V. **Minute Review & Approval:** Thomas Bearden moves to approve, Jason Blair seconds all members approve of minutes.
- VI. **Financial Review & Approval:** Motion by Tracy Jardine, seconded by Niki Hubbard, Discussion: Gerry Delgado went over Profit & Loss for January. Gerry Delgado goes over balance sheet for January: All members unanimously approve of P/L and Balance sheet for the month of January.
- VII. **Reports**
 1. Students: None
 2. Families: Family movie night
 3. Staff: See report
 4. Faculty: None
 5. Community/Hui Kāko'o Non-Profit
 6. Director: See Report
 7. Committees:
 - i. Development: Did not meet last month, next meeting will be 3/3/15 focusing on Music Fest
 - ii. Finance: On agenda
 - iii. Governance: Did not meet
 - iv. Personnel: Brief meeting on teacher completely resolved. Paki will come up with PD for Domain 2 on Principal's Evaluation.



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VIII. **Public Comment on Non-Agenda Items: None**

IX. **Unfinished Business**

1. None

X. **New Business**

1. **2014-15FY Budget Amendment:** Niki Hubbard motions to accept, Tracy Jardine seconds. Gerry Delgado/Director went over current budget. All board members in favor unanimously approved. **Motion passes** Gerry
2. **Procurement Policy Amendments:** Motion to accept the changes to procurement policy by Niki Hubbard, Tracy Jardine seconds. Discussion on changes. All board members unanimously approve. **Motion passes.** Gerry
3. **Purchase Cards Policy Amendments:** Niki Hubbard motions to accept Purchase Card Policy, Jason Blair seconds. All board members in favor of revised purchase card policy. **Motion passes.** Gerry
4. **Obtain School Purchase Card:** Thomas Bearden motions to accept obtaining school purchase card. Tracy Jardine seconds. Discussion: Request to obtain a purchase card. Diamond Mind business services, no fees, limit of 10,000.00 paid in full at end of month, no annual fees. Only issued to staff that Director approves. All board members approve. **Motion passes.** Gerry
5. **Copier Lease Contract:** Niki Hubbard motions, Jason Blair seconds. Discussion: Met with Xerox on new model. This model would cost less. Approval to start procurement for new Xerox. All board members in favor. **Motion passes.** Gerry
6. **SY15-16 Academic Plan:** Motion by Mia Manzo, seconded by George Martin. Discussion: Overview by Paki Academic plan needs to be turned in to Title I by March 1. Significant amount of money coming in from Title I. Paki goes over plan with board. All board members approved of plan. **Motion passes.** Paki
7. **2015-16FY Budget Draft:** Motion by Tracy Jardine, seconded by Niki Hubbard, Discussion: Project expenditure for per pupil funding(base funding). Based on 235 all board members in favor of 15-16 budget draft **unanimously approved. Motion passes** Paki/Gerry

Assignment: Director to request resignation letter from student representative; working on nomination of new student representative for board seat.

School Cook: Thomas Bearden motions to accept hiring of school cook. Jason Blair seconds. All members unanimously approve of hire.

Regular Session Adjourned: 7:30 pm